

Self Check Sheet

Academic writing and reading



Having effective writing and reading skills is vital for success in postgraduate study. To help formulate these, we invite you to complete the self-check form below and discuss your learning development with a support advisor*.

Think about the areas below and discuss any concerns you may have with an advisor*.

Tick the areas that **most** concern you about **academic writing**:

<u>Grammar</u>	<u>Structure</u>
<input type="checkbox"/> Grammar	<input type="checkbox"/> Structuring essays
<input type="checkbox"/> Sentence structure	<input type="checkbox"/> Paragraph writing
<input type="checkbox"/> Spelling	<input type="checkbox"/> Preparing, Drafting and Editing
<u>Academic aspects</u>	
<input type="checkbox"/> Academic style	
<input type="checkbox"/> Answering the question	
<input type="checkbox"/> Summarizing and Paraphrasing	
<input type="checkbox"/> Referencing	

Tick the areas that **most** concern you about **academic reading**:

<u>Technical aspects</u>	<u>Focus</u>
<input type="checkbox"/> Understanding chapter or article layout	<input type="checkbox"/> Maintaining concentration
<input type="checkbox"/> Understanding terminology	<input type="checkbox"/> Not remembering or recalling
<input type="checkbox"/> Using a reading strategy	<input type="checkbox"/> Slow reading
<u>Organisation</u>	
<input type="checkbox"/> Getting time to read	
<input type="checkbox"/> Note taking	
<input type="checkbox"/> Linking ideas, identifying arguments	

Record questions to discuss with an advisor*

* There are MAPAS, ELE and SLS Advisors at the University of Auckland who can help you. Learn about them at: <http://www.library.auckland.ac.nz/services/student-learning> or email us so that we can arrange a time to chat: stepps.fmhs@auckland.ac.nz